

## HOMI BHABHA NATIONAL INSTITUTE

Administrative Office: Training School complex, 2<sup>nd</sup> Floor, Anushaktinagar, Mumbai 400 094

## Recruitment for Project Assistant (IT) on Temporary Basis

Homi Bhabha National Institute conducts interview for the post of Project Assistant (IT) Purely on Temporary Basis and the details are as follows :

1.	Qualification & Skills	<ol> <li>B.Sc. (I.T. / Computer Sciences) / BCA or higher Degree in Computer Science or IT related areas, such as MCA.</li> <li>Expertise in Ms Office with Macro programming using VBA ; Creating templates in Excel / Word .</li> <li>Expertise in Database Management using MySQL / SQL Server and PHP</li> </ol>						
2	Emoluments :	Fixed Rs.40,000/- per month						
3.	Period of appointment	89 days						
4.	Nature of appointment	Purely Temporary and Urgent Need Basis						
5.	Age limit	Not more than 40 years						
6.	Last date for receipt of application by email	19 <sup>th</sup> August 2019, Monday						
7	Email address for submission of application	nvenkat@hbni.ac.in and apohbni@hbni.ac.in)						
7	Date of e-mailing the call letters for Interview for screened-in candidates	21st August 2019, Wednesday						
8.	Day, Date and Time of Written Test/Interview for Screened-in Candidates	23 <sup>rd</sup> August 2019, Friday, at 1000 hrs						
9.	Number of posts	4 (Four)						
10.	Venue of Written Test/ Interview	2nd floor, HBNI Conference Room, Training School Complex, Anushaktinagar, Mumbai - 400094						
11.	Mode of Selection	The candidates will be screened-in based on marks obtained in Graduation Degree and Screened-in candidate will be called for written test/Interview. The final selection will be solely based on the performance in Oral Interview.						

NOTE: Candidate should bring original Mark Sheet of SSC, HSC, Degree/PG Degree and experience certificate/s(if any) at the time of Interview, along with one set of attested copies of Certificates, Identity and Address Proof, and one passport size photograph.

APPLICATION FOR THE POST OF PROJECT ASSISTANT PURELY ON TEMPORARY BASIS

(Duly filled Application form should be e-mailed to nvenkat@hbni.ac.in and apohbni@hbni.ac.in, on or before 19th August 2019)

1	Candidates' Full Name (in Block Letters)	
2	Parent's / Guardian's/ Spouse Name	
3	Present Residential Address	
4	Phone Number :	
	Residential (Landline)	
	Mobile Number	
	Email ID :	
5	Contact Person Name and Relation in Emergency and Phone Number (Mobile Number)	
6	Date of Birth (dd/mm/yyyy)	
7	Qualification (Academic & Technical), attached detailed CV which includes marks obtained in various certificate/degree, starting from SSC or equivalent, and indicating experience in Development/Utilization of Software mentioned in the advertisement	
8	Marital Status	
9	Sex	Male / Female
10	Languages Known (Speak, Read & Write)	

11	Details of Experience, if any	
12	Present Employer	
13	Address of Present Employer	
14	Nature of Duties	
15	Salary Drawn/Drawing	
16	AADHAR/PAN/PASSPORT DETAILS, (Attach any one of the above document copy with the application)	

NOTE :	Screened-in	Candidates	required	to	bring	original	Certificates	of	the	qualifications	and
	experience mentioned above and one set of attested certificates, identity, residential proof and										
	one passport size photo, during the interview.										

Date :