













Soft Skills Workshop in Progress

## Workshop on Administrative Practices and Procedures and Nuclear Security

On completion of the training, the young officer has to work harmoniously with all wings of the organisation, remaining within the framework of all the rules and regulations of the government. With an aim of ensuring that the trainees are able to put their best foot forward and execute the assigned tasks in this regard as well, a two day workshop on 'Administrative Procedures' is conducted at the end of their training programme. The need for awareness on aspects of nuclear safety and security in DAE is of paramount importance for all employees of the organization. Effective nuclear safety and security culture is characterized by compliance with rules, regulations and procedures, and also constant vigilance and a proactive questioning attitude on the part of all personnel. In an attempt to ensure the above and ingrain a sense of nuclear safety and security amongst the young trainees, a one day workshop on Nuclear Security was conducted for the benefit of the young trainees. The list of topics covered are is given below:





## Awareness Program on Administrative and Security Practices & Procedures Prevalent in DAE

SN	Topic	Name of the faculty
1	Career Development & Growth in DAE	Smt. Shailaja Prakasam, CAO (P), BARC
2	DAE: Hierarchy & Governance	Dr. S. Gangotra, Head, SSSD, NCPW, DAE
3	Reminiscences and Impressions-BARC TS	Shri M.G.Kelkar, AD(HR), NPCIL
4	Purchase Procedures	Shri N.D.Khopkar,Deputy Director,DPS
5	Overview of NPCIL Activities	Shri A. K. Nema, AD, NPCIL
6	Financial Management in Government	Shri Himanshu Shankar,IFA,BARC
7	Entitlements and Service Conditions for Officers in Government Service	Smt. Saroja Gopal, Director, ATI
8	Contributory Health Services Scheme	Smt. Vinayalatha, AO(III), MD, BARC
9	M.Tech. /PhD Programme of HBNI	Dr. D. K. Maity, Associate Dean, HBNI
10	Nuclear Security-An Overview	Shri S.K.Parulkar,Computer Division, BARC
11	Cyber Security	Shri Gigi Joseph, CISO, BARC
12	Physical Security	Y.S. Gupte , Deputy CSO,BARC
13	Online Procedures and Systems	Shri D. K. Dixit, Comp. Division, BARC
14	Fire Prevention Procedures	Shri A.K. Tandle, Chief Fire Officer, BARC





**Lecture & Demonstration** 





1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years (10)
1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above (10)

			Year -1			
						Number of
*			No. of times		Number of	Students
Name of the value added	Course	_	offered		students	completing the
courses (with 30 or more	Code (if	Year of	during the	Duration	enrolled in	course in the
	any)	offering	same year	of course	the year	year
Soft Skills Workshop -	,		, , , , , , , , , , , , , , , , , , , ,			
Executive Excellence			2			12
		2014	1	3 days	142	142
Program Workshop on		2014	-1	3 days	142	142
Workshop on Administrative Practices &						
procedures & Nuclear	_	2014	,	2.1	1.40	1.40
Security		2014	1	3 days	142	142
Theory of Pressure Vessel	MG-01	2014	1	35 hrs	49	17
Design			<u> </u>			
			Year 2			Number of
7	3		No. of times		Number of	Students
Name of the value added	Course		offered		students	completing the
courses (with 30 or more	Code (if	Year of	during the	Duration	enrolled in	course in the
	•	offering	same year	of course	the year	year
contact hours)offered	any)	offering	Same year	or course	the year	year
Executive Excellence		2015	,	2.1	1.40	1.40
Program (Soft Skills)		2015	1	3 days	142	142
Workshop on						
Administrative Practices &						
procedures & Nuclear						8
Security		2015	1	3 days	141	141
Security		2015	Year 3	3 days	141	
Security		2015	Year 3	3 days		Number of
		2015	Year 3 No. of times	3 days	Number of	Number of Students
Name of the value added	Course		Year 3 No. of times offered		Number of students	Number of Students completing the
Name of the value added courses (with 30 or more	Code (if	Year of	Year 3  No. of times offered during the	Duration	Number of students enrolled in	Number of Students completing the course in the
Name of the value added courses (with 30 or more contact hours)offered			Year 3 No. of times offered	Duration	Number of students	Number of Students completing the
Name of the value added courses (with 30 or more contact hours)offered Executive Excellence	Code (if	Year of	Year 3  No. of times offered during the	Duration	Number of students enrolled in	Number of Students completing the course in the
Name of the value added courses (with 30 or more contact hours)offered	Code (if	Year of	Year 3  No. of times offered during the	Duration	Number of students enrolled in	Number of Students completing the course in the
Name of the value added courses (with 30 or more contact hours)offered Executive Excellence	Code (if	Year of offering	Year 3  No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Name of the value added courses (with 30 or more contact hours)offered Executive Excellence Program (Soft Skills)	Code (if	Year of offering	Year 3  No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Name of the value added courses (with 30 or more contact hours) offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices &	Code (if	Year of offering	Year 3  No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Name of the value added courses (with 30 or more contact hours) offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices & procedures & Nuclear	Code (if	Year of offering	Year 3  No. of times offered during the same year	Duration of course 3 days	Number of students enrolled in the year	Number of Students completing the course in the year
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Name of the value added courses (with 30 or more contact hours) offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices & procedures & Nuclear	Code (if	Year of offering	Year 3  No. of times offered during the same year	Duration of course 3 days	Number of students enrolled in the year	Number of Students completing the course in the year
Name of the value added courses (with 30 or more contact hours) offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices & procedures & Nuclear	Code (if	Year of offering	Year 3  No. of times offered during the same year	Duration of course 3 days	Number of students enrolled in the year	Number of Students completing the course in the year  124
Name of the value added courses (with 30 or more contact hours) offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices & procedures & Nuclear	Code (if	Year of offering	Year 3  No. of times offered during the same year  1  Year 4	Duration of course 3 days	Number of students enrolled in the year	Number of Students completing the course in the year  124  Number of Students
Name of the value added courses (with 30 or more contact hours) offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices & procedures & Nuclear Security	Code (if any)	Year of offering	Year 3  No. of times offered during the same year  1  Year 4  No. of times	Duration of course 3 days	Number of students enrolled in the year  124  Number of	Number of Students completing the course in the year  124  Number of Students
Name of the value added courses (with 30 or more contact hours) offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices & procedures & Nuclear Security  Name of the value added	Code (if any)	Year of offering 2016	Year 3  No. of times offered during the same year  1  Year 4  No. of times offered	Duration of course 3 days	Number of students enrolled in the year  124  Number of students enrolled in	Number of Students completing the course in the year  124  Number of Students completing the
Name of the value added courses (with 30 or more contact hours)offered Executive Excellence Program (Soft Skills) Workshop on Administrative Practices & procedures & Nuclear Security  Name of the value added courses (with 30 or more contact hours)offered	Course Code (if	Year of offering 2016	Year 3  No. of times offered during the same year  1  Year 4  No. of times offered during the	Duration of course  3 days  3 days	Number of students enrolled in the year  124  Number of students enrolled in	Number of Students completing the course in the year  124  Number of Students completing the course in the
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Name of the value added courses (with 30 or more contact hours)offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Executive Excellence Program (Soft Skills)		2018	1	3 days	79	79
Workshop on Administrative Practices & procedures & Nuclear		2018		3 days	17	79
Security		-	1	3 days	74	74

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